



MOIL Limited

(A Government of India Enterprise)

CIN: L99999MH1962GOI012398

Regd. Office: 1-A, Katol Road, Nagpur- 440013 (Maharashtra)

Tel.: 0712-2806208/182, Fax: 0712-2591661, E-mail: compliance@moil.nic.in

Website: www.moil.nic.in

POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

Serial No.:

- (i) Name(s) of the Shareholder(s) :
Including Joint holder(s), if any
- (ii) Regd. Address of the Sole/
First Named Shareholder :
- (iii) Regd. Folio No./ *DP ID-Client ID No. :
(If Applicable to Shareholders
Holding Shares in demat Form)
- (iv) No. of shares held :
- (v) I/We hereby exercise my/our vote in respect of the following Resolution as mentioned in the Notice, to be passed through postal ballot for the business stated in Postal Ballot Notice dated June 7, 2016 of the Company by sending my/our assent/dissent to the said Resolution by placing the tick (√) mark against the appropriate box below:

Reso- lution No.	Particulars	No. of shares held	For/ assent to the resolution Please tick (√)	Against/ dissent to the resolution Please tick (√)
1.	Special resolution pursuant to the provisions of Sections 68, 69, 70 & 110 of the Companies Act, 2013 and rules framed there under including any amendments, statutory modifications or re-enactments thereof, and in compliance with Securities and Exchange Board of India (Buy Back of Securities) Regulations, 1998, for buy-back of equity shares upto maximum amount permissible i.e. 25% of total paid-up equity capital and free reserves as on 31 st March, 2016.			

Date :

Place :

Signature of Shareholder(s)

P.T.O.

GENERAL INSTRUCTIONS

1. The voting rights for the equity shares of the Company are one vote per equity shares, registered in the name of the Shareholders.
2. Voting rights shall be reckoned on the paid up value of the shares registered in the name(s) of the shareholder(s) as on June 15, 2016.
3. Voting by Postal Ballot, in the physical form or e-voting, can be exercised only by the shareholder or his/her duly constituted attorney or in case of bodies corporate, the duly authorized person. Voting rights in a Postal Ballot cannot be exercised by a Proxy.
4. Voting period commences on and from June 25, 2016 (9.00 a.m.) and ends on July 24, 2016 (5.00 p.m.).
5. Kindly note that the shareholder(s) can opt for only one mode of voting, i.e. either Physical Ballot or e-voting. However, in case shareholders cast their vote by Physical Ballot and e-voting, then voting done through valid e-voting shall prevail and the voting done by physical Postal Ballot will be treated as invalid.
6. The Scrutinizer's decision on the validity of the Postal Ballot shall be final.
7. The Company shall announce the results of the Postal Ballot at its Registered Office at MOIL Bhawan, 1-A, Katol Road, Nagpur- 440013 (Maharashtra) on July 26, 2016 at 5.00 p.m. The date of declaration of Postal Ballot results will be taken as the date of passing of the Resolution contained in this Notice.
8. Any query in relation to the Resolution proposed to be passed by Postal Ballot may be sent to the Company at MOIL Bhawan, 1-A, Katol Road, Nagpur- 440013 (Maharashtra); Email Id : compliance@moil.nic.in