

**MOIL LIMITED**  
(A Govt.Undertaking)  
**MOIL BHAWAN, 1-A KATOL ROAD**  
**NAGPUR-13**

**REQUIRES**

**1. Chief(Legal) - 1 post ( Gen ) for H.O.**

Qualification

**1. Degree in Law** – LL.B. (3 years) or Degree in 5 years integrated course in law from a recognized university/ Institute with minimum 55% marks.

Those possessing an additional Post Graduation in Law (i.e LL. M.) will be given preference.

**2. The candidate should possess post qualification experience in :**

(a) Legal department of Public sector/Government organization with minimum three years experience in senior managerial capacity, **OR**

(b) Solicitor's / advocate firm / individual practice. Experience in the Solicitor's/advocate/ individual practice will be reckoned after the date of declaration/notification of result of qualifying Graduate Law degree and enrolment with the Bar Council, **OR**

(c) Legal department of private sector limited company having minimum annual turnover of Rs. 100.00 crore. (The candidate will submit documentary proof with application to establish that the company has an annual turnover of at least Rs. 100.00 crore in the immediately preceding financial year).

**3. Those candidates working in Solicitor's/advocate firm / MNCs/ Private organizations should have minimum three years experience at minimum CTC of Rs. 7.00 lakhs).**

**4. The candidates should be well versed with Mining Laws, Contract Law, Commercial laws, Labour Law, Land Acquisition Laws, Arbitration Law, Environment Laws, etc.**

**5. The candidates must have relevant post qualification experience of minimum 10 years including that of para 2 above out of which minimum 3 years of experience should be of practicing in a High Court and dealing with the legal cases in the areas mentioned in para 4.**

**6. The candidates will be required to submit appropriate and adequate documentary evidence in support of possessing requisite experience to the satisfaction of the company.**

**7. The job involves handling legal functions such as drafting of legal documents, advising various departments on legal matters, attending courts and coordination with company's counsels on legal issues and such other related duties.**

**8. Max Age 45 Years**

**9. Scale of pay Rs.29100-54500/-(E-4) –The CTC would be around Rs.10.72 lakhs at minimum basic.**

In addition to the salary, the above post carry other fringe benefits like Contributory Provident Fund, Insurance linked Gratuity, free Medical attention etc. as per the Rules of the Company.

Desirous candidates may send their applications superscribing on the envelope 'Application for the post of', to the undersigned, along with detailed bio-data(proforma can be down loaded from our website [www.moil.nic.in](http://www.moil.nic.in)) and attested copies of Certificates and testimonials along with Demand draft for Rs.500/- /- (not required for SC/ST/PH candidates) drawn in favour of MOIL Limited, Nagpur by 5.7.13.

Candidates appearing for interview for the post will be paid to and from railway fare of AC-II or bus fare (if trains not available) for shortest route, for single person only (on producing proof).

General Conditions

1. Only Indian Nationals need to apply. Mere submission of application will not entail right for claiming Appointment.
2. For the above post, Age, qualification and experience would be as on last date of submission of applications.
3. In support of age proof, candidates will have to submit T.C./ Matriculation/ Secondary Board level certificates.
4. In support of percentage of marks and experience, candidates will have to enclose attested copies by Gazetted Officer along with application.
5. Candidates from Govt.Depts./PSUs must forward their applications through proper channel or they should produce NOC at the time of interview otherwise they will be treated to have agreed to forgo the benefits of carry forward of gratuity, leave salary and any future benefit for past service etc.
6. Candidature will be liable for cancellation for the post applied and/or removal from the services of the Company after joining, if at any stage it is found that information furnished in the application is misleading/incomplete/false. The candidates are advised to give specific/correct/full information and attach proof thereof by way of attested photocopies of the original documents/certificates etc.

Before making application, candidate must ensure that the minimum criteria laid down for the posts are fulfilled.

7. The upper age limit indicated is for general category of candidates. Age relaxation for SC/ST/OBC/ physically challenged candidates (with not less than 40% disability (OA/OL/OAL/B/LV/HH) should produce certificate from the Competent medical Authorities) will be as per Government guidelines in this regard. Age relaxation for ex-serviceman will be service rendered in the Armed forces plus 03 years. Upper age limit not applicable in case of Departmental candidates, having at least three years balance service.
8. SC/ST candidates should produce caste certificate issued from the Competent Authorities.
9. OBC candidates applying for post reserved for OBC should not belong to 'Creamy Layer' and shall produce certificate from the Competent Authorities.
10. Relaxation of standard in selection against reserved vacancies – if sufficient number of reserved category persons are not available on the basis of laid down general standards, the general standards could be relaxed suitably to fill up the reserved posts.
11. Mere fulfilling the minimum requirement will not vest any right for selection test/interview. In case of overwhelming response, the Company reserves the right to shortlist the candidates by fixing revised eligibility criteria.
12. The Management will not take any responsibility for any delay in receipt or loss in postal transit for any application or communication.
13. In order to regulate the number of candidates to be called for the test and/or interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria OR to relax the minimum eligibility standards/criteria including age limit in otherwise suitable candidates depending upon the response to the advertised posts.
14. Mere fulfilling of essential qualifications would not entitle an applicant to be called for skill test/written test/viva/voice/interview. The Company may make a preliminary selection on the basis of academic records, percentage of marks etc.
15. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of posts without any further notice and without assigning any reason thereof.
16. Age & period of experience can be relaxed in deserving cases.
17. Canvassing in any form will disqualify the candidates from the candidature of the post.
18. Departmental candidates who fulfill the above criteria can also apply for the above post, having at least three years balance service. No age bar for them.
19. Corrigenda/Amendments, if any, will be notified only on the above Website i.e. [www.moil.nic.in](http://www.moil.nic.in) and will not be published in any other media.

**Commencement of submission of applications : 6.6.13**

**Closing of receipt of applications : 5.7.13**

Dy.General Manager(Per)  
Recruitment Cell

MOIL ADDING STRENGTH TO STEEL