

**MOIL LIMITED**  
**(A Govt. of India Enterprise)**  
**MOIL BHAWAN, 1-A KATOL ROAD,**  
**NAGPUR - 440 013**

Dt. of Publication: 26/01/2019

MOIL Ltd. [Formerly Manganese Ore (India) Ltd.] is a Schedule "A" MINI RATNA CPSE under Ministry of Steel. MOIL operates 10 mines (MS & MP States). MOIL fulfills about 50% of total requirement of manganese ore in India. MOIL also has FM plant & EMD Plant.

MOIL invites candidates for Walk-In-Interview for the following posts (These posts are only for **MOIL's Mines situated in the States of Madhya Pradesh and Maharashtra**):

**Manager (Medical Services) (1SC, 1 ST, 1 OBC, 3 UR) /Sr. Manager (Medical Services) (1SC, 2 OBC [including 1 OBC B/L], 3 UR) / Full Time Medical Consultant(1SC B/L, 2 OBC B/L, 3 UR) – 06 Posts "WALK-IN-INTERVIEW"**

**For Manager (Medical Services) (E-02)**

1. M.B.B.S. from a recognized University/Institute.
2. PG-Diploma in Gynecology & Obs. / Dermatology/ Orthopedic / Emergency Medicine/ Hospital Administration will be preferred.
3. 1 Year post internship experience in a reputed hospital.
4. Scale of pay - Rs.50,000-3%-160000/- (E-02). The CTC is around Rs.11.35 lakhs.
5. Age below 45 years.

**For Sr. Manager (Medical Services) (E-03)**

1. M.B.B.S. from a recognized University/Institute.
2. PG-Diploma in Gynecology & Obs. / ENT / Ophthalmology / Dermatology / Orthopedic / Emergency Medicine/ Hospital Administration will be preferred.
3. 7 Years post qualification experience of working in a Hospital with secondary or tertiary care. Out of which 2 years experience (1 year for internal candidate) in immediate lower scale (IDA) or equivalent (CDA). For candidates from private sector CTC 8 Lakhs (approx.) per Annum.
4. Scale of pay - Rs.60000-3%-180000/- (E-03). The CTC is around Rs.13.62 lakhs.
5. Age below 45 years.

**For Full Time Consultant (Medical Services)**

1. Qualification: MBBS from recognized University/Institute. Preference will be given to the Doctors who possess MD in any discipline or PG Diploma in Obstetrics/Pediatrics/ Ophthalmology/Dermatology/Orthopedic/Emergency Medical Hospital Administration. MD/PG Diploma will be preferred.
2. Remuneration: Rs. 50000/- Per Month.
3. Age : **The maximum upper age limit will be 65 years.**
4. Other benefits:
  - (a) Monthly Rs. 500/- as Mobile allowance.
  - (b) Facility of accommodation for posting at Mines.

- (c) OPD facility for self and spouse.
- (d) Leave - 1 casual leave per month.
5. Period of engagement: 12 months on initial engagement, shall be extendable based on the performance and requirement.

**Note : The Manager (Medical Services)/Sr. Manager (Medical Services)/Medical Consultant are to be posted in the mines situated at Beldongri / Gumgaon / Kandri / Munsar of Nagpur District, Chikla / Dongri Buzurg of Bhandara District of Maharashtra and Balaghat / Tirodi / Ukwa/Sitapatore of Balaghat District of Madhya Pradesh.**

Desirous candidates may appear for the Walk-In-Interview at the Dt., Time and Venue mentioned below:

| DATE       | TIME                  | VENUE  |
|------------|-----------------------|--|
| 02/02/2019 | 10.00 A.M.- 1.00 P.M. | Head Office, Nagpur, Moil Bhawan, 1-A Katol Road, Nagpur - 440 013, <a href="tel:0712-2806100">Phone:0712-2806100</a> )  |
| 05/02/2019 |                       | Jabalpur, M.P. (Hotel – Samdariya Inn, Maharshi Dayanand Saraswati Chowk, Napier Town, Jabalpur, Madhya Pradesh – 482001, <a href="tel:07614004138">Phone: 0761 400 4138</a> ) |

At the time of Walk-In-Interview the desirous candidates may produce all relevant documents and detailed bio-data (Proforma can be downloaded from our website [www.moil.nic.in](http://www.moil.nic.in)) and Demand draft for Rs.100/- (not required for SC/ST & PH candidates) to be drawn in favour of MOIL Limited, Nagpur {For Manager (Medical Services) and Sr. Manager (Medical services)} No payment towards fee required for Consultant (Medical Services) post.

Candidates appearing for interview will be paid to and fro railway fare of AC-III tier {For Manager (Medical Services)} and AC-II tier {For Sr.Manager (Medical Services)} or bus fare (if trains not available), by nearest route for single person only (on producing proof). No TA/DA will be paid to Doctors who attend for the post of Consultant (Medical Services).

• **General Conditions**

1. Only Indian Nationals need to apply. Mere submission of application will not confer right for claiming Appointment.
2. For the above post, age, qualification and experience would be as on 01/01/2019.
3. In support of age proof, candidates will have to submit School Leaving/ Matriculation/ Secondary Board Certificate/ Certificates of Birth from concerned Municipal Authorities.
4. In support of percentage of marks and experience, candidates will have to enclose self-attested copies along with application.
5. Candidates from Govt. Depts./PSUs should produce NOC at the time of interview without which they will not be considered for interview.
6. Candidature will be liable for cancellation for the post applied and/or removal from the services of the Company after joining, if at any stage it is found that information furnished in the application is misleading/incomplete/false. The candidates are advised to give

specific/correct/full information and attach proof thereof by way of attested photocopies of the original documents/certificates etc. Before appearing for interview, candidate must ensure that the minimum criteria laid down for the posts are fulfilled.

7. The upper age limit indicated is for general category of candidates. Age relaxation for SC/ST/OBC/ physically challenged candidates [with not less than 40% disability (OA/OL/OAL/B/LV/HH) should produce certificate from the Competent Medical Authorities] will be as per Government guidelines in this regard. Age relaxation for ex-serviceman will be service rendered in the Armed forces plus 03 years. Upper age limit is not applicable in case of Departmental candidates; having atleast three years balance service.
8. SC/ST candidates should produce caste certificate issued from the Competent Authorities.
9. OBC candidates applying for post reserved for OBC should not belong to `Creamy Layer` and shall produce valid certificate from the Competent Authorities.
10. Relaxation of standard in selection against reserved vacancies – if sufficient number of reserved category persons are not available on the basis of laid down general standards, the general standards could be relaxed suitably to fill up the reserved posts.
11. Mere fulfilling the minimum requirement will not vest any right for the walk-in-interview.
12. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of posts without any further notice and without assigning any reason thereof.
13. In addition to the salary, the above posts carry other fringe benefits like Contributory Provident Fund, Insurance linked Gratuity, free Medical attention, LTC, Pension etc. as per the Rules of the Company for Manager & Sr. Manager (Medical Services) posts only.
14. Canvassing in any form will disqualify the candidates from the candidature of the post.
15. Any amendment/modification to this will be given on MOIL Limited Website only ([www.moil.nic.in](http://www.moil.nic.in)).

**N.B.: Please note that all vacancies are available only at mines located in Madhya Pradesh and Maharashtra states.**

**Sr.Dy.General Manager (Per.)  
Recruitment Cell**

**MOIL ADDING STRENGTH TO STEEL**

Recent  
Passport Size  
Photo

**MOIL LIMITED**  
**(Formerly Manganese Ore (India) Limited)**  
**MOIL Bhawan, 1-A, Katol Road,**  
**Nagpur – 440 013**

Application for the post of \_\_\_\_\_

Date \_\_\_\_\_

1. Name (In full) (\*): \_\_\_\_\_
2. Father's/Husband's Name (\*): \_\_\_\_\_
3. Date of Birth (\*): \_\_\_\_\_  
(In figures & words)
4. Age as on Advt. Date (In completed years): \_\_\_\_\_
5. Gender: (Male/Female/Transgender) (\*): \_\_\_\_\_
6. Nationality & Religion: \_\_\_\_\_
7. Category (UR/OBC/SC/ST) (\*) : \_\_\_\_\_  
Ex-Service Man/ PWD/Minority)
8. Address for Communication (\*): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Permanent address (\*): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. E-Mail ID (\*) : \_\_\_\_\_  
Mobile No. \_\_\_\_\_  
Landline with STD Code \_\_\_\_\_
11. Marital Status: Married/Unmarried  
If married:  
Name of spouse: \_\_\_\_\_  
No. of Children: Son(s) \_\_\_\_\_  
Daughter(s) \_\_\_\_\_

12. State of origin: \_\_\_\_\_

Domicile: \_\_\_\_\_

13. Name of the Last Employer: \_\_\_\_\_

14. Date of Retirement (Enclosed A Copy of Relieving Order):

\_\_\_\_\_

15. Qualification (In descending order) (\*):

| Degree/Diploma (**) | Yr. of passing | University/ Instt. | Division & % of Marks | Remarks |
|---------------------|----------------|--------------------|-----------------------|---------|
|                     |                |                    |                       |         |
|                     |                |                    |                       |         |
|                     |                |                    |                       |         |
|                     |                |                    |                       |         |

**(\*\*) Please provide self-attested certificates**

16. Experience (Starting from last Employer) (\*):

| S.N. | Name of the Organization (**) | Designation | From Date | To Date | Scale of Pay and Total Emoluments (**) | Nature of Duties |
|------|-------------------------------|-------------|-----------|---------|--|------------------|
|      |                               |             |           |         |  |                  |
|      |                               |             |           |         |  |                  |
|      |                               |             |           |         |  |                  |
|      |                               |             |           |         |  |                  |

**(\*\*) Please provide Documentary Evidences**

17. Academic Achievements: 1. \_\_\_\_\_  
(Like merit, scholarship, awards etc.) 2. \_\_\_\_\_  
3. \_\_\_\_\_

18. Professional papers (submitted if any): 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

19. Details of training undergone (India/Abroad):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

20. Membership of any Professional Bodies: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

21. Any other details: \_\_\_\_\_

22. No. of Certificates attached \_\_\_\_\_  
(Please attach self-attested copies of certificates)

23. (i) Have you been arrested at any time (\*) : Yes/No

(ii) If Yes, give Details: \_\_\_\_\_

\_\_\_\_\_

24. (i) Have you been convicted for any offence **or**  
Any case is pending against you in any court of law (\*): Yes/No

(ii) If Yes, give Details: \_\_\_\_\_

\_\_\_\_\_

25. Have you ever been dismissed or removed from service by your past Employer (\*):  
If so, please furnish details

\_\_\_\_\_

\_\_\_\_\_

26. Languages known:

| Language | Read | Speak | Write |
|----------|------|-------|-------|
|          |      |       |       |
|          |      |       |       |
|          |      |       |       |

27. Two professional references (Other than relatives)  
(Name, Address, Contact No.)

i. \_\_\_\_\_

ii. \_\_\_\_\_

**(\*) - Mandatory field must be filled up**

**DECLARATION**

I, \_\_\_\_\_ do hereby declare that the information given above is true to the best of my knowledge and belief and no factual information has been suppressed.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_