

MOIL LIMITED
(A Govt. of India Enterprise)
MOIL BHAWAN, 1-A KATOL ROAD,
NAGPUR - 440 013

Walk-In-Interview

Dt. of publication: 29/09/2018

MOIL Ltd. is a Schedule "A" MINI RATNA CPSE under Ministry of Steel. MOIL operates 10 mines (MS & MP States). MOIL fulfills about 50% of total requirement of manganese ore in India. MOIL also has FM plant & EMD Plant.

MOIL intends to engage **Consultant/Advisor** to liaise with MoEF-CC and Govt. Departments to expedite and get clearance required of its various projects pending with various State/ Central Govt. Departments/Ministries - **1 Post (UR)**

• **Qualification, Remuneration, Age and Allowances of The Consultant :**

- (i) Minimum Graduate.
- (ii) Should be retired from a mining PSU, having 15 years experiences in Liaison and dealing with various Ministries.
- (iii) Age not more than 70 years as on 01.09.2018.
- (iv) Consultant/Advisor will be paid a lump sum consolidated remuneration which will not exceed Rs. 50,000/- P.M. , besides the incumbent will be eligible for the following facilities:
 - (a) **Telephone/ Mobile Facility:** - Consultant/Advisor will be eligible for telephone reimbursement/ mobile facility based on the requirement of work, subject to maximum Rs.1000/PM.
 - (b) He will be allowed one paid leave per month.
 - (c) **TA/DA for Official Journey:** - He will be eligible for TA/DA for official journey as per requirement and amount approved by Competent Authority.

No other benefit or allowance being paid to regular employees is applicable.

- (v) No candidates who has been dismissed or terminated from the service by the reason of disciplinary proceeding shall be eligible for the said post.

• **Period of Engagement :**

- (i) The engagement of the Consultant/Advisor shall be for period of 6 months extendable for another 6 months depending upon the performance of the Consultant/Advisor and progress of work.

Desirous candidates may appear on **05/10/2018** between **10.00 a.m. to 1.00 p.m.** for **Walk-In-Interview** at **MOIL Limited, Delhi Office, Core 6, 2nd Floor, SCOPE COMPLEX, Lodhi Road, New Delhi and Pin Code: 110003, Office Ph. 011-24360380** along with detailed Bio-data (Proforma can be downloaded from our website www.moil.nic.in) and self attested copies of Certificates and testimonials.

::2::

- No TA/DA will be reimbursed to the candidates appearing for the interview.

N.B.: Candidates meeting with the eligibility criteria only need to appear for the said Walk-In-Interview

- **General Conditions**

1. Only Indian Nationals need to apply. Mere appearing before Interview Board will not entail right for claiming appointment.
2. For the above post age and experience would be as on **01/09/2018**.
3. In support of age proof, candidates will have to submit School Leaving/Matriculation/ Secondary Board Certificate / Certificates of Birth from concerned Municipal Authorities.
4. The candidates are advised to give specific/correct/full information and produce proof thereof by way of self-attested photocopies of the original documents/certificates etc. at the time of Interview. If any document(s)/ information provided is found falls at any stage he will be removed from the post of Consultant/Advisor without assigning any reason or notice.
5. Mere fulfilling the minimum requirement will not vest any right for selection.
6. Canvassing in any form will disqualify the candidates from the candidature of the post.
7. Any amendment/modification to this will be given on MOIL Limited Website only www.moil.nic.in

T. Das
Sr. D.G.M. (Personnel)
Recruitment Cell

MOIL ADDING STRENGTH TO STEEL

Recent
Passport Size
Photo

MOIL LIMITED
(A Govt. of India Enterprise)
MOIL Bhawan, 1-A, Katol Road,
Nagpur – 440 013

Post _____

Date _____

1. Name (In full) (*): _____
2. Father's/Husband's Name (*): _____
3. Date of Birth (*): _____
(In figures & words)
4. Age as on Advt. Date (In completed years): _____
5. Gender: (Male/Female/Transgender) (*): _____
6. Nationality & Religion: _____
7. Category (UR/OBC/SC/ST (*)) : _____
Ex-Service Man/ PWD/Minority)
8. Address for Communication (*): _____

9. Permanent address (*): _____

10. E-Mail ID (*): _____
Mobile No. _____
Landline with STD Code _____
11. Marital Status: Married/Unmarried
If married:
Name of spouse: _____
No. of Children: Son(s) _____

Daughter(s) _____

12. State of origin: _____

Domicile: _____

13. Name of the Last Employer: _____

14. Date of Retirement (Enclosed A Copy of Relieving Order):

15. Qualification (In descending order) (*):

Degree/Diploma (**)	Yr. of passing	University/ Instt.	Division & % of Marks	Remarks

(**) Please provide self-attested certificates

16. Experience (Starting from last Employer) (*):

S.N.	Name of the Organization (**)	Designation	From Date	To Date	Scale of Pay and Total Emoluments (**)	Nature of Duties

(**) Please provide Documentary Evidences

17. Academic Achievements: (Like merit, scholarship, awards etc.)
1. _____
2. _____
3. _____

18. Professional papers (submitted if any):
1. _____
2. _____
3. _____

19. Membership of any Professional Bodies: 1. _____

2. _____

3. _____

20. Any other details: _____

21. No. of Certificates attached _____
(Please attach self-attested copies of certificates)

22. (i) Have you been arrested at any time (*) : Yes/No

(ii) If Yes, give Details: _____

23. (i) Have you been convicted for any offence **or**
Any case is pending against you in any court of law (*): Yes/No

(ii) If Yes, give Details: _____

24. Have you ever been dismissed or removed from service by your past Employer (*):
If so, please furnish details

25. Languages known:

Language	Read	Speak	Write

26. Two professional references (Other than relatives)
(Name, Address, Contact No.)

i. _____

ii. _____

(*) - Mandatory field must be filled up

DECLARATION

I, _____ do hereby declare that the information given above is true to the best of my knowledge and belief and no factual information has been suppressed.

Signature: _____

Name: _____

Place: _____

Date: _____