

M O I L L I M I T E D
(A Govt. of India Enterprise)
MOIL BHAWAN, 1-A KATOL ROAD,
NAGPUR - 440 013

Requires for its Mines situated in the State of Madhya Pradesh and Maharashtra:

1. **MANAGER (SURVEY) - 5 Posts (1 OBC, 4 GEN)**
 - i) Graduate from a recog.Univ./Inst.
 - ii) Diploma in Mining & Mine Surveying will be preferred
 - iii) Surveyor's Cert. of Compt.(UR)
 - iv) 5 yrs. exp. in Surveying U/G Mining, of which 3 yrs. should be in Mgrl.line.
 - v) Age below 30 years (can be relaxed under Govt.guidelines)
 - vi) Scale of pay : Rs.16400-3%-40500/- (E-01). The CTC would be around Rs.6.93 lakhs at minimum basic.

The desirous candidates may apply through on line registration mode by 17th Jan.2014 or through off line mode by 22nd Jan.2014:

Online mode

The candidates who desire to apply through online mode may log on to our website www.moil.nic.in and access the registration form, submit their applications on line by 17th Jan.2014 and take out print of the electronically generated application and forward the same by post along with copies of certificates, testimonials and demand draft for Rs.100/-(not required for SC/ST/PH candidates) drawn in favour of MOIL Limited, Nagpur on any Nationalized Bank, payable at Nagpur by 22nd Jan. 2014.

Offline mode

The candidates who desire to apply through offline mode may download the application form available in our website www.moil.nic.in and forward the duly filled in application form by post along with copies of certificates, testimonials and demand draft for Rs.100/-(not required for SC/ST/PH candidates) drawn in favour of MOIL Limited, Nagpur on any Nationalized Bank, payable at Nagpur by 22nd Jan.2014.

Print out hard copy of applications received after due date will not be entertained. Applications submitted through online mode or directly through post on or before due date will be entertained.

The shortlisted Candidates who appear for interview for the above post will be paid to and fro railway fare of AC-III tier or bus fare (if trains are not available), by nearest route for single person only (on producing proof).

General Conditions

1. Only Indian Nationals need to apply. Mere submission of application will not entail right for claiming Appointment.
2. For the above post, Age, qualification and experience would be reckoned as on last date of submission of application.
3. In support of age proof, candidates will have to submit T.C./ Matriculation/ Secondary Board level certificates.
4. In support of percentage of marks and experience (if any), candidates will have to enclose attested copies by Gazetted Officer along with application.
5. Candidates from Govt.Depts./PSUs must forward their application print outs through proper channel or they should produce NOC at the time of interview otherwise they will be treated to have agreed to forgo the benefits of carry forward of gratuity, leave salary and any future benefit for past service etc.

6. Candidature will be liable for cancellation for the post applied and/or will be liable for removal from the services of the Company after joining, if at any stage it is found that information furnished in the application is misleading/ incomplete/ false. The candidates are advised to give specific/ correct/ full information and attach proof thereof by way of attested photocopies of the original documents/ certificates etc. along with the application print outs. Before making application, candidate must ensure that the minimum criteria laid down for the posts are fulfilled.
7. The upper age limit indicated is for general category of candidates. Age relaxation for SC/ST/OBC/ physically challenged candidates (with not less than 40% disability (OA/OL/OAL/B/LV/HH) should produce certificate from the Competent medical Authorities) will be as per Government guidelines in this regard. Age relaxation for ex-serviceman will be based on the service rendered in the Armed forces plus 03 years. Upper age limit not be applicable, in case of Departmental candidates, having atleast three years balance service.
8. SC/ST candidates must enclose caste certificate issued from the Competent Authorities with the application print outs/hard copy form..
9. OBC candidates applying for post reserved for OBC should not belong to 'Creamy Layer' and must attach caste certificate from the Competent Authorities with the application print outs/hard copy form.
10. Relaxation of standard in selection against reserved vacancies – if sufficient number of reserved category persons are not available on the basis of laid down general standards, the general standards could be relaxed suitably to fill up the reserved posts.
11. Mere fulfilling the minimum requirement will not vest any right for selection test/interview. In case of overwhelming response, the Company reserves the right to shortlist the candidates by fixing revised eligibility criteria.
12. In order to regulate the number of candidates to be called for the written test and/or interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria OR to relax the minimum eligibility standards/criteria including age limit in otherwise suitable candidates depending upon the response to the advertised posts.
13. Mere fulfilling of essential qualifications would not entitle an applicant to be called for skill test/written test/viva/voice/interview. The Company may make a preliminary selection on the basis of academic records, percentage of marks etc.
14. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of posts without any further notice and without assigning any reason thereof.
15. Age & period of experience can be relaxed in deserving cases.
16. Canvassing in any form will disqualify the candidates from the candidature of the post.
17. Departmental candidates who fulfills the above criteria can also apply for the above post, having atleast three years balance service. No age bar for them.
18. Kindly ensure that all certificates/documents submitted by you are neatly stapled/tied together and the photograph properly affixed in the space provided in the application print outs/hard copy form.
19. Any amendment/modification (including change in due date) to this will be given on MOIL Limited Website only (www.moil.nic.in).

Commencement of submission of online/postal applications : 27.12.2013
Closing of receipt of online applications : 17.01.2014
Last date for receipt of application print outs and : 22.01.2014
Hard copy form by post

Dy.General Manager(Per)
 Recruitment Cell