



**MOIL LIMITED**  
(A Government of India Enterprise)

# VIGILANCE VANI

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## CVO's Desk:

Corruption flourishes in opaque system. The aim of Preventive Vigilance is to nurture the organizational ecosystem where misuse of power, misconduct do not find place and are minimised by ways of standard procedures, openness and accountability. Government organizations have the responsibility of using public fund and resources with due diligence, accounting and transparency. Sharing of information finds an important place in doing so and can be done by different ways i.e Annual report, General Body meetings, use of information technology etc.

In view of advancement of technology and enhancement of accessibility, Information Technology is a boon for doing business with maximum information sharing with stakeholder so that objective of the organization is met along with aspirations of stakeholder. Every organization needs to exploit or leverage technology to its best use. It may be used for standardization of internal processes, putting maximum information in public domain without compromising the commercial interests of any stakeholder and thereby ensuring that any probable malpractice or scope for corruption is nipped in the bud itself. There are many works already being done by various organizations as per the business scope and practices and which are also recommended by CVC from time to time. Amongst them, few are Freight operating information system, File Lifecycle Management system (MOIL has it now), IT based Surveillance system, Digitization of land records, Online bill tracking system, 3D TLS in mine survey, E-measurement book, Biometric access of terminals and attendance etc; List is endless and scope is also unlimited. A lot depends on the initiatives of the organization and willingness to adapt; results are bound to cause impact for the betterment of the existing system.

*Sharat*

Sharat Chandra Tiwari, ITS

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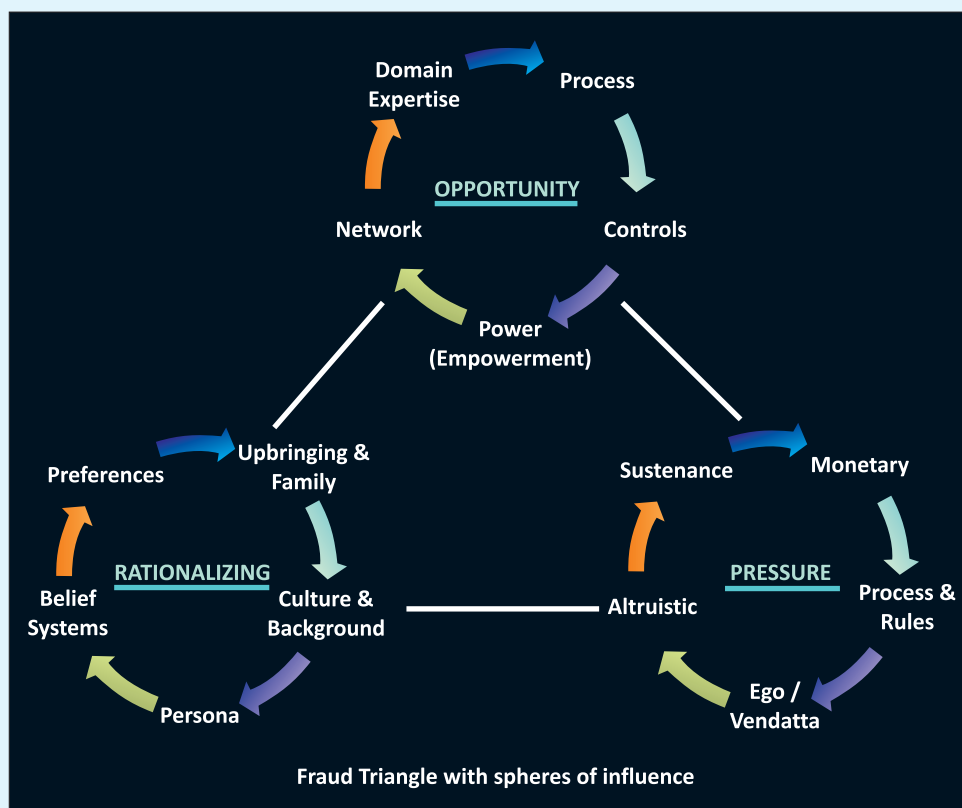
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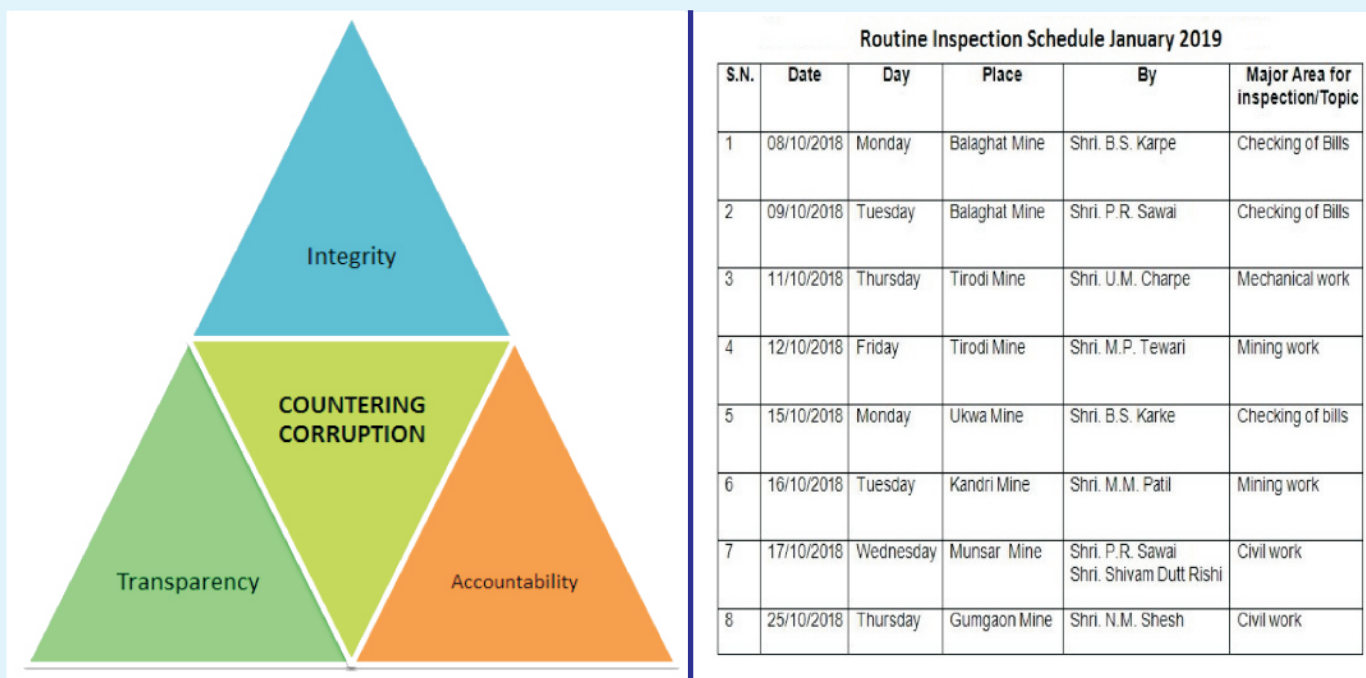
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## Illustrative Check Points for Various Stages Of Public Procurement-Part 4

### 5.0 Detailed Project Report (DPR)/Detailed Estimate

**5.1 Successful contract performance depends on the quality of Detailed Project Report (DPR). If, DPR is prepared on ad-hoc basis not based on site conditions, there is likelihood of delays and deviations resulting in time and cost overrun. It is imperative for trouble free execution of the contract that there is consistency among schedule of items, drawings and specifications. Any such ambiguity and inconsistency adds to time and cost overrun of the project besides leading to legal complications. Poor DPR leaves opportunity for the contractor to exploit the situation and gain profits out of ambiguity in the contract.**

**Designing of the products/structures of a Project is one of the most important activities in the project formulation. It is important that structures are designed using the latest codal provisions and latest engineering practices.**

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## **5.2 Following check-points are suggested:**

- i. Whether detailed site investigation has been carried out before finalizing the items/materials and their corresponding quantities to be used in the project?**
- ii. Whether proper specification suiting to the site conditions have been selected or not?**
- iii. Whether all the items required for successful completion of the project has been taken into account?**
- iv. Whether there is consistency among description of items in 'schedule of items'/ bill of quantities, drawings and specifications?**
- v. Whether rates supported with proper documents (genuine market rate quotations or standard schedule of rate) have been considered in the preparation of the estimate?**
- vi. Whether detailed analysis of rate has been carried out before arriving at the rate of a particular item?**
- vii. Whether DPR has been reviewed as a whole to assess its conformity with local bylaws, Archaeological Survey of India guidelines, environmental norms, to other mandatory regulations or otherwise by an independent agency or in-house?**
- viii. Whether the structural design has been proof checked by an independent agency or in-house?**

## **6.0 Design and Drawings**

**6.1 Designing of products/structures/service modules is an important aspect of any procurement. It is important that various elements of the project are scientifically designed using the latest practices and should be economically efficient. Design should suit to the prevailing site conditions. Similarly drawings should be prepared indicating all necessary details leaving no room for ambiguity.**

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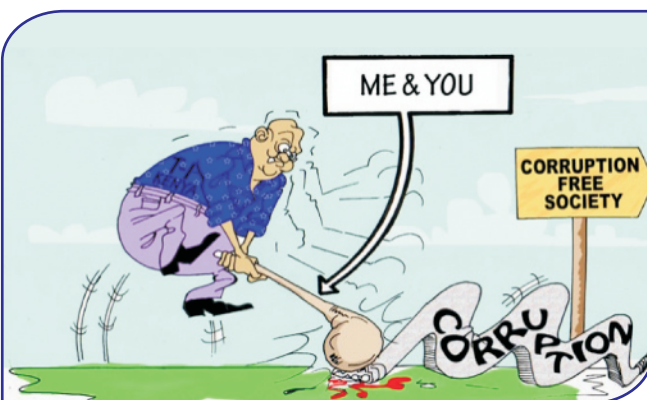
## 6.2 Following check-points are suggested:

- i. Whether proper design has been carried out considering the relevant parameters prevailing at site?
- ii. Whether design has been proof checked?
- iii. Whether any deficiency is observed in the design?
- iv. Whether any review of the design has been done! If so, reasons for the same?
- v. Whether 'good for construction' drawings contain all necessary elements?

- As Per CTE's Organization



Site Inspection at Mines.



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