



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

Issue : June 2018

Volume : 4



CVO's Desk:

Use of Technology has always paved ways for betterment of organization in terms of quality and turn over. At the same time, leveraging technology has been insisted upon to bring fairness, transparency and accountability in system. MOIL has also implemented various "online" tools with passage of time so that processes become more effective and free from individual bias/ discretion. i.e. e- publishing of tenders, online forward/ reverse bidding, comparison and evaluation etc.

Other steps taken for system improvement are ;**Vigilance Mobile App "MOIL- Vigilance"** has been made available in Google Play for android phones to lodge and get status of complaints through mobile, annual performance appraisal of executives is online, CCTVs have been made operational in many mines at strategic locations to have better safety provision and monitoring of work, ERP has come up in to put reports and processes interlinked. **Vigilance has also started a Toll Free number "18002333606" for speedy dissemination of information.**

The scope of using technology is much more and always some improvement can be done with better customization. It is however to be understood that introduction of technology necessitates proper knowledge with officers who work as administrators/ service providers and ensures error free use of technology.

CVC has insisted upon multi level audits by certified third party (preferably government owned) agencies. Embracing technology can be really fruitful to organization with timely and adequately adhering to its protocols.

Shri Sharat Chandra Tiwari

Shri Sharat Chandra Tiwari, ITS

EDITORIAL BOARD

Shri Sharat Chandra Tiwari (ITS)
Chief Vigilance Officer,
Chief Editor

Shri N.M. Shesh
Dy. Chief Vigilance Officer,
Editor

Members

Shri B. S. Karpe
Sr. Vigilance Officer

Shri V. K. Shrivastava
Sr. Vigilance Officer

Shri U.M.Charpe
Vigilance Officer

Shri Prashant Sawai
Vigilance Officer

Shri G. Rohini Kumar
Vigilance Officer

Shri M.M. Patil
Asth. Vigilance Officer



MOIL receives award for "Fastest Growing Organization"



Inspection of underground of Balaghat Mine by CVO

Telegraphic Address :
"SATARKTA: New Delhi
E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in
EPABX
24600200
फैक्स / Fax : 24651186



सत्यमेव जयते



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi 110023

सं./No. 003/DSP/3
दिनांक / Dated. 19th May, 2014

Circular No. 02/05/2014

Subject: Need for self-contained speaking and reasoned order to be issued by the authorities exercising disciplinary powers.

Attention is invited to the Commission's office order No. 51/9/03 dated 15.09.2003, office order No. 14/2/04 dated 26.02.2004 and circular No. 02/01/08 dated 15.01.2009, wherein it was clarified that Disciplinary Authorities (DAs) should issue a self-contained, speaking and reasoned order which must indicate, inter-alia, due application of mind by the authority issuing the order.

2. The Commission has observed that in spite of the above said instructions, the orders issued in disciplinary matters by the Disciplinary Authorities concerned are sometimes not in the form of a speaking and reasoned order indicating due application of mind. The Commission would, therefore, again advise all administrative authorities to ensure that officials exercising disciplinary powers conferred under the applicable statutory rules/CDA Rules etc. governing the public servants concerned in the CPSUs/PSBs/Ministries/Departments/Organizations to issue the orders which are self-contained, speaking and reasoned indicating due application of mind by them especially when they differ with the advice/recommendations of CVO or Inquiry Officer or the Commission as the case may be giving cogent reasons thereof.

3. Instances have also come to the notice of the Commission wherein the orders passed by Disciplinary Authorities only indicate their designation in the organization and the name of the officer is not indicated in the orders issued. Commission would, therefore, advise that in all such orders issued in disciplinary matters, the name and designation should also be clearly indicated.

4. Heads of Departments/Organizations and CVOs should ensure that all the Disciplinary Authorities in their organization(s) strictly follow the above guidelines of the Commission in future.

(J. Vinod Kumar)
Officer on Special Duty

All Secretaries in Ministries/Departments to the Government of India
All CMDs of CPSUs/PSBs/Insurance Companies/Autonomous Organisations
All Chief Vigilance Officers

Telegraphic Address :
"SATARKTA: New Delhi
E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in
EPABX
24651001 - 07
फैक्स / Fax : 24616286



सत्यमेव जयते



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi 110023
सं./No. 010/VGL/035/11/1231
दिनांक / Dated. 12.01.2012

Circular No. 01/01/2012

Sub: Guidelines for compliance to Quality Requirements of e-Procurement Systems.

Ref: Commission's Circular No.23/06/10 dated 23/06/2010

Commission has been advocating leveraging of technology for activities prone to corruption since 2006 and one of the prominent initiatives was adoption of e-procurement for goods, works and services by all Ministries/Departments/Organisations. Commission advised all Organizations to ensure security of the e-procurement systems and to get their system certified by Department of Information Technology (DIT).

2. DIT in turn requested its attached office STQC (Standardisation, Testing and Quality Certificate) Directorate to establish necessary processes and systems to enable certification of e-Procurement systems. Accordingly, the guidelines prepared by STQC in this regard approved and notified by the DIT is available on egovstandards website (www.egovstandards.gov.in). The guidelines are also available on Commission's website www.cvc.nic.in (link-circular/instructions). All the Ministries/Departments/Organisations are advised to use these guidelines for compliance to Quality Requirements for certifying the e-Procurement systems.

(J. Vinod Kumar)
Officer on Special Duty

To
CVOs of all Ministries/Departments
CVOs of all Public Sector Enterprises
CVOs of all Public Sector Banks/Insurance Companies and Organizations.

CASE STUDY

During an inspection of a work contract the Vigilance has observed that

1. The work is awarded on limited tender basis by calling only two bidders instead of 6 bidders as per guidelines of contract manual without the approval of Competent Authority.
2. It is found that against estimation of deployment of three persons, work is being carried out by only one person.
3. The list of vendors registered and empanelled for the said work was not reviewed since long.

The management has been advised to take necessary corrective action.

Routine Inspection Schedule of Vigilance Department- June 2018

S. No.	Date	Place	By	Area of inspection
1	10.06.2018	Balaghat	Shri. B.S.Karpe	Transportation
2	11.06.2018	Chikla	Shri.U.M.Charpe	U/G Development
3	14.06.2018	Tirodi	Shri.U.M.Charpe	Secondary recovery
4	18.06.2018	Ukwa	Shri. B.S.Karpe Shri. P. R. Sawai	Supply of Mill tailing
5	26.06.2018	Ukwa	Shri. N.M.Shesh	Civil
6	27.06.2018	Munsar	Shri. M. Patil	Civil
7	28.06.2018	Dongri Buzurg	Shri V.K.Shrivastave Shri. G.R.Kumar	O/C Development

General Financial Rules 2017

Rule 161 :- Advertised Tender Enquiry

- i. Subject to exceptions incorporated under Rule 154,155,162 and166, invitation to tenders by advertisement should be used for procurement of goods of estimated value of Rs. 25 lakhs (Rupees Twenty Five Lakh)and above. Advertisement in such cases should be given on Central Public Procurement Portal (CPPP) at www.eprocure.gov.in and on GeM. An organization having its own website should also publish all its advertised tender enquiries on the website.
- ii. The organization should also post the complete bidding document in its website and on CPPP to enable prospective bidders to make use of the document by downloading from the web site.
- iii. The advertisements for invitation of tenders should give the complete web address from where the bidding documents can be downloaded.
- iv. In order to promote wide participation and ease of bidding, no cost of tender document may be charged for the tender documents downloaded by the bidders.
- v. Where the Ministry or Department feels that the goods of the required quality, specifications etc., may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the Ministry or Department may send copies of the tender notice to the Indian Embassies abroad as well as to the foreign Embassies in India. The selection of the embassies will depend on the possibility of availability of the required goods in such countries. In such cases e-procurement as per Rule 160 may not be insisted.
- vi. Ordinarily, the minimum time to be allowed for submission of bids should be three weeks from the date of publication of the tender notice or availability of the bidding document for sale, whichever is later. Where the Department also contemplates obtaining bids from abroad, the minimum period should be kept as four weeks for both domestic and foreign bidders.

Rule 162:- Limited Tender Enquiry

- i. This method may be adopted when estimated value of the goods to be procured is up to Rupees Twenty five Lakhs. Copies of the bidding document should be sent directly by speed post/registered post/courier/ email to firms which are borne on the list of registered suppliers for the goods in question as referred under Rule 150 above. The number of supplier firms in Limited Tender Enquiry should be more than three.Efforts should be made to identify a higher number of approved suppliers to obtain more responsive bids on competitive basis. Further, an organisation should publish its limited tender enquiries on Central Public Procurement Portal (CPPP) as per Rule 159. Apart from CPPP, the organisations should publish the tender enquiries on the Department's or Ministry's web site.
- ii. The unsolicited bids should not be accepted. However Ministries/ Departments should evolve a system by which interested firms can register and bid in next round of tendering.
- iii. Purchase through Limited Tender Enquiry may be adopted even where the estimated value of the procurement is more than Rupees twenty-five Lakhs, in the following circumstances.
 - a. The competent authority in the Ministry or Department certifies that the demand is urgent and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The Ministry or Department should also put on record the nature of the urgency and reasons why the procurement could not be anticipated.
 - b. There are sufficient reasons, to be recorded in writing by the competent authority, indicating that it will not be in public interest to procure the goods through advertised tender enquiry.
 - c. The sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote.
- iv. Sufficient time should be allowed for submission of bids in Limited Tender Enquiry cases.



Inspection of IMB Plant, Balaghat by CVO



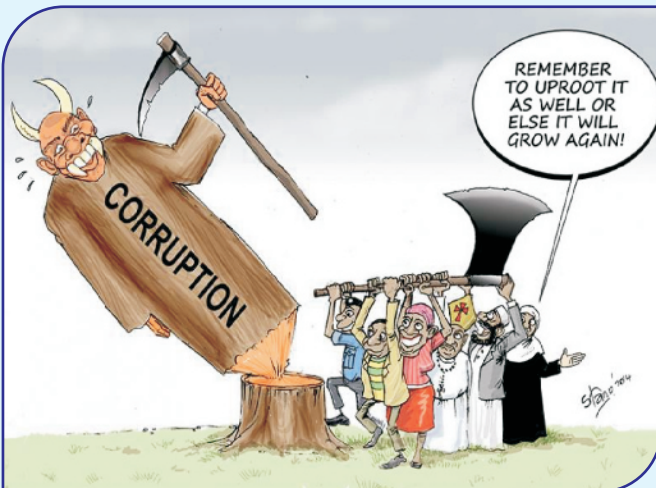
Grievance redressal and Vigilance Awareness Meeting at Balaghat Mine



Workshop on "Vigilance Awareness" by Shri. Sharad Kumar Verma, Ex-Registrar, University of Hyderabad at Munsar Training Centre



Workshop on "Vigilance Awareness" by Shri. Subodh Joshi, Vice-President, ICICI Securities at Munsar Training Centre



VIGILANCE DEPARTMENT, MOIL LIMITED

"MOIL BHAWAN", 1A, KATOL ROAD,
NAGPUR-440013. PBX :0712-2806100
Website :www.moil.nic.in CIN : L99999MH1962GOI012398
Toll free No. : 18002333606

Views and opinion published in News Letter do not necessarily reflect the Management's Policy/Views.

Any suggestion(s) /feedback may be mailed to cvo@moil.nic.in